



De Luz

Community Services District

BOARD OF DIRECTORS
CHARLES BOWMAN
PAULA CARROLL
ROBERT D'ALESSANDRI
GINA RAWSON
DEBBIE ROBERTS

GENERAL MANAGER
JAMES E. EMMONS

**MINUTES
REGULAR MEETING
OF THE BOARD OF DIRECTORS
February 16, 2022
6:00 p.m.**

A. CALL TO ORDER & ROLL CALL

This regular meeting of the Board of Directors of the De Luz Community Services District was held at the DLCSD office, 41606 Date Street, Suite 205, Murrieta, CA on February 16, 2022. The meeting was also held electronically by Zoom. The meeting was called to order by President Roberts at 6:00 p.m. Those present at the meeting were as follows:

Directors Present:

Debbie Roberts, President
Charles Bowman, Vice President
Robert D'Alessandri, Treasurer
Paula Carroll, Director
Gina Rawson, Director

Staff Present:

James Emmons, General Manager/Secretary
Ward Simmons, General Counsel
Theresa Snyder, Finance Manager
Dave Hunt, District Engineer
Ron Stein, District Project Engineer
Steve Libring, Traffic Engineer
Dustin Wyatt, Field Supervisor
Jessica Richards, Administrative Assistant

The flag salute was led by President Roberts.

B. AUTHORIZING ON-SITE AND VIRTUAL BOARD AND COMMITTEE MEETINGS

Motion was made by D'Alessandri, seconded by Bowman to adopt Resolution 22-02: Authorizing On-Site and Virtual Board and Committee Meetings Pursuant to AB 361.

AYES: Bowman, Carroll, D'Alessandri, Rawson, Roberts
NOES:
ABSENT:
ABSTAIN:

The motion was approved unanimously.

C. SHERIFF:

Deputy Perez delivered the Sheriff's Report and provided an update on recent law enforcement activity. He reported that the Sheriff's Department has been collaborating with the Temecula Police Department to remove the homeless camps on Rancho California Road. He advised anyone who notices suspicious vehicles or transients to call the authorities. The written report has been sent to the district.

D. PUBLIC COMMENT:

Fallbrook resident Soathoft addressed the Board regarding the Sandia Creek Gate/Fallbrook project and responded to questions from the board.

E. INFORMATION ONLY:

The Statement of Investment Policy and the Financial Statements were received by the Board.

F. CONSENT CALENDAR:

Motion was made by D'Alessandri, seconded by Bowman to approve the Consent Calendar as follows:

1. Minutes of the January 19, 2022, Regular Board Meeting
2. General Fund Claims for January 2022
3. Sheriff Special Tax Claims: January 2022
4. Purchase Order No(s): None

AYES: Bowman, Carroll, D'Alessandri, Rawson, Roberts
NOES:
ABSENT:
ABSTAIN:

The motion was approved unanimously by roll call vote.

G. SANDIA CREEK / VIA VAQUERO (FEMA) RECONSTRUCTION PROJECT

District Engineer Hunt provided an update on the status of both projects. He reviewed and discussed the work schedules for both projects in detail with the Board.

President Roberts paused Item H

I. BUENA VISTA RECONSTRUCTION PROJECT

District Engineer Hunt reported that the final review of the environmental permits is still in process and that he expects permits to be issued early Spring. There are no further details at this time.

President Roberts paused Item J

K. TRAFFIC SAFETY

Traffic Engineer Libring reported that the CMS sign is being rotated each week to different streets to encourage drivers to exercise caution and watch their speeds. He also reported that staff is evaluating requests for an all way stop at Los Gatos Road and Carancho Road and an all way stop at La Cruz and Sandia Creek Drive. He advised the Board that the evaluation for speed limits is still in process and request has been received to restrict turns on Buenos Campos Road during peak hours.

President Roberts moved to Item J

J. ORDINANCE NO. 22-01: SPEED LIMITS

Introduction and First Reading of Ordinance No. 22-01: Establishing Speed Limits on Carancho Road and Via Vaquero Road.

Motion was made by Bowman, seconded by D'Alessandri, that Ordinance No. 22-01 be introduced by title only; that further reading by waived and that Ordinance No. 22-01 be passed to second reading.

AYES: Bowman, Carroll, D'Alessandri, Rawson, Roberts
NOES:
ABSENT:
ABSYAIN:

The motion carried unanimously.

L. ROAD MAINTENANCE/FIELD CREW REPROT

General Manager Emmons announced that Dustin Wyatt has been promoted to Field Supervisor and introduced to the Board Clinton Alley and Derrick Frieze, the districts new Field Crew employees.

Wyatt reported that field crew is continuing to clear the tree growth along the shoulders of roadways and reported on the ongoing activities throughout the district.

M. COMMITTEE REPORTS

ENGINEERING COMMITTEE REPORT

Director Roberts reported that the Engineering Committee met on February 8, 2022. Roberts explained that the information was presented by staff who brought the committee up to date with the most current information which was presented previously in this meeting. The committee is continuing to evaluate various projects for the 2022 Roadway Rehabilitation program and will advise the board at a future meeting.

FINANCE COMMITTEE REPORT

Director D'Alessandri reported that the Finance Committee met on February 15, 2022. He informed the Board that the financial audit had been delayed due to COVID-19 issues. The committee also examined the expense of IT equipment for board and committee meetings. He said that IT communication has greatly improved which allows the public to continue to engage virtually.

President Roberts moved to Item H

H. CONSIDERATION OF CHANGE ORDER #1 TO SANDIA CREEK/VIA VAQUERO RECONSTRUCTION AGREEMENT-MURRIETA CONSTRUCTION

General Manager Emmons reported that pending the asphalt for the additional work the opening of Sandia Creek Drive and Via Vaquero Road would be February 28th, 2022.

Motion was made by D'Alessandri, seconded by Bowman to approve the change order for additional pavement repairs and slurry seal at the Sandia Creek and Via Vaquero project.

AYES: Bowman, Carroll, D'Alessandri, Rawson, Roberts
NOES:
ABSENT:
ABSTAIN:

The motion carried unanimously.

LEGISLATIVE COMMITTEE REPORT SB415

President Roberts advised that the Legislative Report will be given in the next item.

N. REQUEST RIVERSIDE COUNTY TO INCLUDE DLCSD ROADS IN COUNTY MAINTENANCE SYSTEM

Motion was made by Bowman, seconded by D'Alessandri to approve Resolution No. 22-03: Request the Riverside County Board of Supervisors to include DLCSD roads in County Maintained Road System and pass-through Fuel Tax Funds to DLCSD.

AYES: Bowman, Carroll, D'Alessandri, Rawson, Roberts
NOES:
ABSENT:
ABSTAIN:

The motion carried unanimously.

O. GENERAL MANAGER'S REPORT

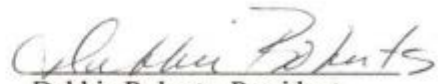
General Manager Emmons advised the Board that he attended a scheduled meeting with California Highway Patrol to discuss extra traffic management assistance when Sandia Creek Drive reopens.

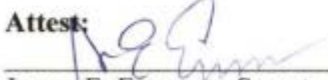
P. LEGAL COUNSEL MATTERS

General Counsel Simmons reported that Cal Recycle adopted regulations to implement Senate Bill 1383 in order to achieve organic waste reduction goals established in Health and Safety Code and title 14 of California Code of Regulations. Simmons explained that the district was denied the low population waiver that exempts the district from organic waste collection requirements. Simmons informed the Board that we now need to submit a Notification of Intent to Comply.

ADJOURNMENT

There being no further business, President Roberts adjourned the meeting at 7:25 p.m.


Debbie Roberts, President
De Luz Community Services District

Attest:

James E. Emmons, Secretary
De Luz Community Services District